**Hybrid teaching pilot grant for Summer 2021**

**Background**

In response to growing interest from UBCV Faculties to explore hybrid models of teaching and learning, the Provost’s office will provide financial resources and central support to a small number of pilot hybrid courses for delivery in the Summer session 2021. For the purposes of this funding, we define a hybrid course as one where a portion of the students attend in person for some/all of the learning activities, while the remainder are remote.

We hope that by encouraging a range of pilots from different Faculties, disciplines and course levels, the university community will gain insights into the pedagogical value of hybrid approaches for these and other courses as well as a more strategic understanding about flexible options that accommodate students to learn either on-campus or remotely, while maintaining high quality learning experiences for all students. Such insights are particularly important to help guide strategies for transitioning back to on-campus teaching, when it is safe to do so.

**Hybrid Models**

Proposals funded by this initiative will pilot a hybrid approach that allows both on-campus and remote students to engage in learning activities, and may align with the models below. You can find more information about these models here: [Discussion Paper on Hybrid Teaching and Learning](https://ctlt2013.sites.olt.ubc.ca/files/2021/01/CTLT_HybridTeachingLearning.pdf) (PDF).

* + **Concurrent Hybrid**: On-campus and remote students attend class synchronously. Instruction and class interactions are livestreamed to allow two-way interaction.
  + **Asynchronous Hybrid**: On-campus instruction is recorded and made available for remote students to access asynchronously at another time (no livestreaming).
  + **Sequential Hybrid**: On-campus and remote students meet in separate, consecutive sessions where instruction is repeated. When students are not in a scheduled class meeting, they are assigned asynchronous work online.
  + **Alternating Hybrid**: All students are required to attend some on-campus instruction but attend in smaller groups to comply with health guidelines. When not on campus, students engage in learning activities online.

**Scope**

A total of 5 projects, across different faculties and course levels, will be funded through this call for proposals up to a maximum of $18,500 for each pilot project.

**Timeline**

* Proposal deadline: 3:00 PM Feb 19
* Adjudication: week of Feb 22nd
* Applicants will be notified about funding decisions the first week of March
* Development: March to end of April for T1 courses, March to June for T2 courses
* Pilot Offering: Summer 2021 T1 or T2

## **Eligibility**

* Applicants need to consult with their department and indicate the department’s support for the submission of the proposed pilot project
* UBCV credit courses that are planned to be held in Summer terms 2021
* Only 1 to 2 proposals will be funded in any one Faculty, to ensure a range of pilot projects in different disciplines. Each faculty should only put forward a limited number of proposals: a maximum of two each in Arts, Applied Science, Education, and Science; a maximum of one each in the other faculties.

## **Application**

Proposals need to be submitted (PDF or Word files) to [ctlt.projects@ubc.ca](mailto:ctlt.projects@ubc.ca) by **3:00 PM on February 19, 2021**. Please complete and submit using this template: [Hybrid Teaching and Learning Pilot Grant Proposal Template](https://tlef2.sites.olt.ubc.ca/files/2021/01/HybridPilotGrant_Proposaltemplate2021.docx)

**Adjudication of Proposals**

Proposals will be adjudicated by a committee of faculty members, staff, and students organized by CTLT. The adjudication criteria are:

* Proposal provides a clear description and rationale about the hybrid model they plan to use, including:
  + a pedagogical or program rationale for why a hybrid model is appropriate for the proposed course(s)
  + details about how the hybrid design will support equitable opportunities for engagement and learning for on-campus and remote students
* Proposal provides an evaluation plan with information on the data you expect to collect and how it will help you learn from this pilot.
* The proposal includes a brief work plan that identifies achievable goals and milestones within the time and resource constraints of the grant.
* Proposal identifies support already in place in the department/Faculty and further support that will be needed to achieve project goals, as well as consideration of teaching space, AV and/or technology requirements to support the proposed hybrid course.

**Support**

* **Learning Design**: Learning Design support is available from CTLT to help with the development of projects at no cost for funded proposals.
* **Evaluation**: CTLT’s Research and Evaluation team will provide evaluation support at no cost for funded proposals. Projects will receive up to 45 hrs of expert GRA support for the refinement and implementation of a sound evaluation plan, including data collection and analysis. The CTLT will also carry out the evaluation of the hybrid teaching pilot across individual projects.
* **Cohort sessions**: Between March and August, funded project teams will be asked to participate in 2-3 cohort sessions in order to engage with others working to develop hybrid courses, and to share challenges, learnings and outcomes of their projects.
* **Proposal Consultation**: Please contact [ctlt.projects@ubc.ca](mailto:ctlt.projects@ubc.ca) **before February 16** if you’d like feedback on your proposal idea or application.

**Budget Considerations**

* Funding for one course release per project can be requested. Applicants need to ensure that they have departmental agreement for a course release when requesting funding for this purpose.
* Funding for TA support during the initial pilot run of the course can be requested.
* Evaluation support for Hybrid Teaching and Learning projects will be provided by CTLT. No additional funding will be awarded for this purpose to individual projects.
* This funding is not intended to support Learning Technology tool procurement, licensing or software development. UBC has provided significant funding to expand LT resources to support hybrid and fully online teaching and learning, and applicants are encouraged to engage with Faculty and Central units to ensure they can leverage existing tools.
* Applicants will not generally receive funding to buy AV or specialist equipment. If you have a specific need for equipment to support the hybrid course, include details in your proposal, and we will help you to work with Faculty and Central units to leverage existing equipment on campus where possible.
* This funding is not intended to support the purchase of Personal Protective Equipment. Applicants should work with departmental and Faculty leadership to ensure that any plans relating to having students on-campus conform with [COVID-19 General Teaching Space plans](https://learningspaces.ubc.ca/covid-19-gts-classroom-safety-planning).
* Funding cannot be used to purchase external consulting or other types of services where expertise and support is available within UBC at a reasonable cost and in a timely manner.

**Questions**

If you have any questions regarding the application process, please contact [ctlt.projects@ubc.ca](mailto:ctlt.projects@ubc.ca).

**Resources**

* [Discussion Paper on Hybrid Teaching and Learning](https://ctlt2013.sites.olt.ubc.ca/files/2021/01/CTLT_HybridTeachingLearning.pdf) (PDF).