

## Covid statements for syllabi - this is a template with suggestions and would need to be personalized.

This document highlights suggested statements that you can include and/or adapt for your course syllabus based on Covid-related safety guidelines and issues.

### Covid Safety in the Classroom

**Masks:** Masks are **required** for all indoor public spaces on campus, including classrooms, as per the BC Public Health Officer orders and UBC policy. For our in-person meetings in this class, it is important that all of us feel as comfortable as possible engaging in class activities while sharing an indoor space. For the purposes of this order, the term “masks” refers to medical and non-medical masks that cover our noses and mouths. Masks are a primary tool to make it harder for Covid-19 to find a new host. You will need to wear a medical or non-medical mask for the duration of our class meetings, for your own protection, and the safety and comfort of everyone else in the class. You may be asked to remove your mask briefly for an ID check for an exam, but otherwise, your mask should cover your nose and mouth. Please do not eat in class. If you need to drink water/coffee/tea/etc, please keep your mask on between sips.

Students who need to request an exemption to the indoor mask mandate must do so based on one of the grounds for exemption detailed in [the PHO Order on Face Coverings \(COVID-19\)](#). Such requests must be made through the Center for Accessibility ([info.accessibility@ubc.ca](mailto:info.accessibility@ubc.ca)).

Mask wearing protects you as well as others in your environment. Let’s do everything we can as a community to stop the spread of this virus.

**Vaccination:** If you have not yet had a chance to get vaccinated against Covid-19, vaccines are available to you, free, and on campus [insert info when available, or cite this link: <http://www.vch.ca/covid-19/covid-19-vaccine>]. The higher the rate of vaccination in our community overall, the lower the chance of spreading this virus. You are an important part of the UBC community. Please arrange to get vaccinated if you have not already done so.

**Seating in class:** [use as instructor sees fit for particular setting. You may assign seats if you choose to do so]. To reduce the risk of Covid transmission, please sit in a consistent area of the classroom each day. This will minimize your contacts and will still allow for the pedagogical methods planned for this class to help your learning.

### Your personal health

**If you’re sick, it’s important that you stay home – no matter what you think you may be sick with (e.g., cold, flu, other).**

- A daily self-health assessment is required before attending campus. Every day, before coming to class, complete the self-assessment for Covid symptoms using this tool: <https://bc.thrive.health/covid19/en>
- Do not come to class if you have Covid symptoms, have recently tested positive for Covid, or are required to quarantine. You can check this website to find out if you should self-isolate or self-monitor: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/self-isolation#Who>.
- Your precautions will help reduce risk and keep everyone safer. In this class, the marking scheme is intended to provide flexibility so that you can prioritize your health and still be able to succeed [PERSONALIZE THE POINTS BELOW TO THE COURSE]:
  - You can earn 100% of the clicker participation marks by answering only 80% of the clicker questions.
  - If your final exam grade is higher than your participation mark, we will replace your participation mark with your final exam grade.
  - We will automatically drop your lowest score among the 3 midterms.
  - We will automatically drop your two lowest assignment scores, so it's OK to occasionally miss an assignment (though it will help you on exams to complete them all, even for practice).
  - ...

**If you do miss class because of illness:** [PERSONALIZE THE POINTS BELOW TO THE COURSE]:

- Make a connection early in the term to another student or a group of students in the class. You can help each other by sharing notes. If you don't yet know anyone in the class, post on the discussion forum to connect with other students.
- Consult the class resources on Canvas. We will post [all the slides, readings, recordings ...] for each class day.
- Use the online discussion forum for help.
- Come to virtual office hours.
- See the marking scheme for reassurance about what flexibility you have.
- If you are concerned that you will need to miss a particular key activity due to illness, contact us to discuss.
- ...

**If you are sick on a midterm exam day,** please email the instructor as soon as you are confident you should not come to the scheduled exam. We would strongly prefer that you contact us to make an alternate arrangement than for you to come to the exam while you are ill. If you do show up for an exam and you are clearly ill, you will not be able to write the exam and we will make alternate arrangements with you. It is much better for you to email ahead of time and not attend. Remember to include your full name and student number in your message.

**If you are sick on a final exam day,** do not attend the exam. You must follow up with your home faculty's advising office to apply for deferred standing:

<https://students.ubc.ca/enrolment/academic-learning-resources/academic-advising>. Students who are granted deferred standing write the final exam/assignment at a later date.

If you're a Science student, you must apply for deferred standing (an academic concession) through Science Advising no later than 48 hours after the missed final exam/assignment. Learn more and find the application online: <https://science.ubc.ca/students/advising/concession>.

For additional information about academic concessions, see the UBC policy here: <http://www.calendar.ubc.ca/vancouver/index.cfm?tree=3,329,0,0>

## Instructor health

**If I (the instructor) am sick:** I will do my best to stay well, but if I am ill, develop Covid symptoms, or test positive for Covid, then I will not come to class. If that happens, here's what you can expect [PERSONALIZE THE POINTS BELOW TO THE COURSE]:

- My colleague XXX will substitute
- One of your TAs has been training to teach, and they will substitute
- If I am well enough to teach, but am taking precautions to avoid infecting others, we may have a synchronous online session or two. If this happens, you will receive [an email, an announcement in Canvas,...] telling you how to join the class. You can anticipate that this would very likely be a last minute email. Our classroom will still be available for you to sit and attend an online session, in this (hopefully rare) instance.
- You may receive a message from me with a recording of the lecture material for you to watch on your own time.
- ...

## Alternate assessment application

[This statement is for courses which are listed as “online”, but assessments are in-person, as per section notes.]

The expectation in this course is that major assessments (e.g. midterms, final exams) are written in person. You may be in a situation that prevents you from coming to campus (e.g. geographic location, medical or extenuating circumstances). If you are in this situation, you must apply for alternate format assessments through Science Advising. Application and more information available online.

<https://science.ubc.ca/students/blog/applying-alternate-format-assessments-online-courses>