Executive Briefing Note (COVID-19): Faculty of Land & Food Systems – Reopening Request Summary

<table>
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<tr>
<th>Executive Action/Decision Requested</th>
<th>1. For Decision re: Resumption of Faculty of Land &amp; Food Systems (with limited teaching resumption)</th>
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<tbody>
<tr>
<td>Endorsement</td>
<td>EOC Directors: Rae Ann Aldridge and Pam Ratner</td>
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<td>COVID-19 Safety Planning Steering Committee</td>
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<tr>
<td>Authorship</td>
<td>Ricky Yada, Andy Jeffries, Faculty of Land &amp; Food Systems</td>
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<tr>
<td>Date</td>
<td>08/05/20</td>
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<tr>
<td>Decision required no later than</td>
<td>08/14/20</td>
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Reopening Facts

☒ Under current Provincial Restart BC Phase
☒ Safety Plan complete
☒ Revenue-generating entity
☐ Feedback from students/parents received
☒ Teaching/Learning outcome
☐ External Approval received: ___________________(e.g. external regulatory entity, such as VCH)
☒ Community Engagement & Service
☐

Reopening Rationale and Scope

Rational

The research activities within Faculty of Land and Food systems (LFS) are very diverse and rely heavily on the access to specialized equipment, wet laboratories and research facilities, like the UBC Farm and the Dairy Education and Research Centre. LFS has formed an LFS Research Resumption and Planning Committee (LFS RRPC) to help guide the faculty through the safe and structured re-opening of these facilities. On June 1st 2020, LFS entered Stage 1 of research resumption (Limited Prioritized Activity Phase) with limited access being granted to those with existing exemptions and graduate students that had priority to complete thesis projects. During this stage, research spaces have been maintained at no more than 1/3rd of normal research occupancy. Stage 2 of resumption (Expanded Prioritized Activity Phase), tentatively planned for August 2020, will expand access to a greater number of researchers to a maximum of 2/3 of normal research occupancy. To support faculty in their research programs, greater office access will also be available in Stage 2 to aid with furthering research and allow for academic activities associated with term 1 remote teaching deliveries. During Stages 1 and 2, remote work is still encouraged and any requests for the return of faculty, students or administrative staff must be made through the LFS RRPC for approval.

Operational Model

☐ LFS COVID-19 Safety Plans are reviewed by the LFS Research Resumption and Planning Committee
☐ The LFS Dean must approve this Faculty Safety Plan (herein) prior to final completeness review by the COVID-19 Safety Planning Steering Committee, who will then recommend improvements (where required) to meet completeness as per UBC and WorkSafeBC requirements.
☐ The parent Plan (here) outlines Faculty of LFS-wide requirements, while specific risks and controls are identified in the intermediate and child plans specific to the units.
☐ COVID-19 Safety Plans have been received for Intermediate Departments which are:
  o H.R. McMillan Plan
  o Food, Nutrition & Health Plan
  o UBC Farm
  o Dairy Education & Research Centre
☐ Teaching/Program CSPs will be Child Plans under respective Intermediate Plans or Intermediate Plans as applicable.
Considerations

- Exempt research was approved previously
- UBC Farm was approved previously under limited scope
- Some academic and practicum programs are currently operating (e.g. Dietetics)
COVID-19 Workspace Safety Plan – Faculty Level

This plan requires the review of the operational activities in your workspace to ensure effective controls are in place to prevent the transmission of COVID-19. Management and supervisory staff are responsible for developing and updating this document to meet current government mandated requirements.

https://covid19.ubc.ca/

Department / Faculty
Land and Food Systems
Facility Location
See Appendices for all buildings & facilities
Approved Re-opening Date
June 1 2020
Workspace Location
See Appendices for all buildings & facilities

Introduction to Your Operation

1. Scope and Rationale for Opening

The research activities within Faculty of Land and Food systems (LFS) are very diverse and rely heavily on the access to specialized equipment, wet laboratories and research facilities, like the UBC Farm and the Dairy Education and Research Centre. LFS has formed an LFS Research Resumption and Planning Committee (LFS RRPC) to help guide the faculty through the safe and structured re-opening of these facilities. On June 1st 2020, LFS entered Stage 1 of research resumption (Limited Prioritized Activity Phase) with limited access being granted to those with existing exemptions and graduate students that had priority to complete thesis projects. During this stage, research spaces have been maintained at no more than 1/3rd of normal research occupancy. Stage 2 of resumption (Expanded Prioritized Activity Phase), tentatively planned for August 2020, will expand access to a greater number of researchers to a maximum of 2/3 of normal research occupancy. To support faculty in their research programs, greater office access will also be available in Stage 2 to aid with furthering research and allow for academic activities associated with term 1 remote teaching deliveries. During Stages 1 and 2, remote work is still encouraged and any requests for the return of faculty, students or administrative staff must be made through the LFS RRPC for approval.

LFS criteria for determining priority access (including equity and graduate student completion considerations) are patterned after those proposed by other faculties at the University. PIs will complete COVID-19 Workplace Safety templates (Child Plans) which are reviewed by the LFS RRPC. Reviews will include an assessment of the priority classifications assigned to both the specific research activities and HQP following the matrix below.

HIGH (Stage 1 June/July)
- Graduate students within 6 months of the completion of their programs who require access to a research lab on campus.
- Researchers with existing research curtailment exemptions granted for their programs - including faculty, graduate students, lab managers, and technicians.
- Researchers who have work which is flexible/short-term, and time sensitive and may be put back on hold if COVID-19 has a resurgence and research must be curtailed again.
- Researchers whose trainee funding is due to terminate imminently, with no confirmed extension.
- Staff, faculty, and graduate students who are unable to work from home due to extenuating circumstances (e.g. child needs, lack of resources and/or space).
MODERATE (Stage 2 Planned, August)
- Graduate students who are 6 months or more from the completion of their programs who require access to a research lab on campus to conduct research laboratory activities.
- Staff, faculty, and graduate students whose work-at-home environment is less-than-ideal.
- NSERC USRA recipients.

LOW (Stage 3, TBD)
- Faculty members and HQP who continue to be able to work from home with adequate resources and in a safe work environment.

Safety Planning
Individual workspace safety plans (Child Plans) during the phased-in approach must align with the Faculty (Parent) COVID safety plans along with the relevant intermediate plan(s). Structure of LFS Safety planning can be visualized in the flowchart below:

Prior to re-occupancy, each researcher or administrative head has, or will draft, a safety plan for their specific (i.e. site-specific) operation that will be reviewed and approved by the LFS Resumption Committee. The LFS Dean must approve this Faculty Safety Plan (herein) prior to final completeness review by the COVID-19 Safety Planning Steering Committee, who will then recommend improvements (where required) to meet completeness as per UBC and WorkSafeBC requirements.
Section #1 – Regulatory Context

2. Federal Guidance


3. Provincial and Sector-Specific Guidance

- BC’s Restart Plan: “Next Steps to move BC through the pandemic”
- BC COVID-19 Self-Assessment Tool

4. Worksafe BC Guidance

- COVID-19 and returning to safe operation – Phase 2
- Worksafe COVID-19 Safety Plan
- Worksafe: Designing Effective Barriers
- Worksafe: Entry Check for Workers
- Worksafe: Entry Check for Visitors
- WorkSafeBC Protocol: Offices
- WorkSafeBC Protocols: Post-Secondary Education

5. UBC Guidance

- COVID-19 Campus Rules
- Guidelines for Preparing for Reoccupancy
- Guidelines for Safe Washroom Reoccupancy
- Space Analysis and Reoccupancy Planning Tool
- UBC Employee COVID-19 PPE Guidance
- Ordering Critical Personal Protective Equipment
- UBC Employee COVID-19 Use of Shared UBC Vehicles Guidance
- Building Operations COVID-19 website - Service Level Information
- UBC Employees COVID-19 Essential In-person Meetings/Trainings Guidance
- Workplace Physical distancing Planning Tool and Signage Kit
- UBC Facilities COVID-19 - information
- UBC Entry Check Sign
- Preventing COVID-19 Infection in the Workplace training course
- UBC Cleaning Standards & Recommendations for Supplementary Cleaning
- UBC Classroom Safety Planning
- UBC Signage
- COVID-19 Safety Plan Addendum: Required Non-Medical Masks

6. Professional/Industry Associations
Section #2 - Risk Assessment

As an employer, UBC has been working diligently to follow the guidance of federal and provincial authorities in implementing risk mitigation measures to keep the risk of exposure as low as reasonably achievable. This is most evident in the essential service areas that have remained open on campus to support the institution through these unprecedented times. These areas have been very active with respect to identifying and mitigating risks, and further re-evaluating the controls in place using the following risk assessment process.

Prior to opening or increasing staff levels:

Where your organization belongs to a sector that is permitted to open, but specific guidance as to activities under that sector are lacking, you can use the following risk assessment approach to determine activity level risk by identifying both your organization’s or activity’s contact intensity and contact number, as defined below:

1. What is the contact intensity in your setting pre-mitigation – the type of contact (close/distant) and duration of contact (brief/prolonged)?
2. What is the number of contacts in your setting – the number of people present in the setting at the same time? As a result of the mass gatherings order, over 50 will fall into the high risk level.

One or more steps under the following controls can be taken to further reduce the risk, including:
- Physical distancing measures – Measures are taken to reduce the proximity of people to each other
- Engineering controls – Physical barriers (such as Plexiglas or stanchions to delineate space)
- Increased ventilation
- Administrative controls – Clear rules and guidelines
- Personal protective equipment – Such as the use of respiratory protection

### 7. Contact Density (proposed COVID-19 Operations)

Describe the type of contact (close/distant) and duration of the contact (brief/prolonged) under COVID operations - where do people congregate; what job tasks require close proximity; what surfaces are touched often; what tools, machinery, and equipment do people come into contact with during work.

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<td>In Phase 1, the goal is to maintain occupancy in the buildings and labs to a maximum of ⅓ the normal occupancy in order to reduce contact between people in lab/common spaces and allow for proper physical distancing. In our Research Resumption plan (Appendices A, B), individual research and shared spaces have been assigned safe room occupancy levels in Stages 1 and 2.</td>
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to allow for adequate workplace safety planning by researchers and administrative heads. In Stage 2, access will be expanded predicated on the direction and guidance from the Provincial Health Officer and will be considered only if COVID-19 spread does not occur after a sustained period in Stage 1 (June-July). We anticipate that during the Stage 2, per person occupancy of research and common spaces will be managed to reach a level no higher than 2/3 the normal occupancy to ensure that building loads and physical distancing measures can be maintained.

- Shared teaching and research spaces will have strict scheduling facilitated through the LFS room booking system to ensure occupancy levels and distancing requirements are maintained.
- Intermediate safety plans have been created (Appendix C) to detail site specific distancing protocols and safety control measures.
- PIs are responsible for ensuring that their research staff are familiar with the Parent/Intermediate safety plans and trained in appropriate cleaning protocols for their lab/research space, including cleaning high contact surfaces, benches, shared equipment, and other common areas.

8. Contact Number (proposed COVID-19 Operations)
Describe the number of contacts in your proposed COVID-19 operational setting (# of people present in setting at same time)

- As above, reduced occupancy levels have been implemented in order to reduce contact between people in lab spaces and in common areas. (Stage 1: 1/3 occupancy; Stage 2: 2/3 occupancy). To avoid risks associated with working alone, work areas will have at least two people if there is sufficient space to allow for physical distancing or a working alone plan in place. (Please also refer to Appendix B for occupancy levels)

9. Employee Input/Involvement
Detail how you have met the MANDATORY requirement to involve frontline workers, Joint Occupational Health and Safety Committees, and Supervisors in identifying risks and protocols as part of this plan.

- The LFS leadership team responsible for coordinating the phased return to research activities includes representation from the Faculty’s core academic, research, and operational leadership. It includes the dean, associate deans, program heads, operations personnel, and membership from faculty safety committees. LFS Research Resumption and Planning Committee Membership includes:
  - Rickey Yada, Dean
  - David Kitts, Associate Dean of Research
  - Sue Grayston, Program Director, Applied Biology
  - Les Lavkulich, Program Director, GRS
  - Christine Scaman, Program Director, FNH (July 1).
  - Sean Smukler, Associate Dean, Graduate and Postdoctoral Studies
  - Zhaoming Xu, Associate Dean, Academic
  - Andy Jeffries, Faculty Operations Manager
  - Patrick Leung, Food, Nutrition, and Health Building Manager
  - Peter Hoffman, FNH Research Lab Technician
  - Nicholas Grant, Research Facilitator
  - Baohua Wang, Research Assistant
  - Imelda Cheung, Faculty Technician (FNH)
10. Worker Health

Detail how all Supervisors have been notified on appropriate Workplace Health measures and support available and how they will communicate these to employees.

All Supervisors have been informed on appropriate Workplace Health measures, support for staff’s mental and physical health, and will ensure they are made available prior to the return to campus. Supervisors are expected to frequently communicate Workplace Health Measures and be available for support on a regular basis through one-on-one/team meetings. Updates on safety planning and new reference materials will be made available through UBC SRS, the LFS COVID-19 resource page, the daily “LFS Today” newsletters, and Faculty Town Halls.

Employees also have access to the LFS Resumption Open Feedback Channel, an anonymous feedback survey for any health and safety concerns of all faculty, staff, and students.

11. Plan Publication

Describe how you will publish your plan ONLINE and post in HARD COPY at your workplace for employees and for others that may need to attend site

Final approved plans will be posted to the following:

- LFS COVID planning webpage.
- Hard copies are to posted on health and safety boards in the facilities/building for those who may have limited or no computer access.
- Distributed through LFS Today.
Section #3 – Hazard Elimination or Physical Distancing

Coronavirus is transmitted through contaminated droplets that are spread by coughing or sneezing, or by contact with contaminated hands, surfaces or objects. UBC’s goal is to minimize COVID-19 transmission by following the safety hierarchy of controls in eliminating this risk, as below.

The following general practices shall be applied for all UBC buildings and workspaces:

- Where possible, workers are instructed to work from home.
- Anybody who has travelled internationally, been in contact with a clinically confirmed case of COVID-19 or is experiencing “flu like” symptoms must stay at home.
- All staff are aware that they must maintain a physical distance of at least 2 meters from each other at all times.
- Do not touch your eyes/nose/mouth with unwashed hands.
- When you sneeze or cough, cover your mouth and nose with a disposable tissue or the crease of your elbow, and then wash your hands.
- All staff are aware of proper handwashing and sanitizing procedures for their workspace.
- Supervisors and managers must ensure large events/gatherings (> 50 people in a single space) are avoided.
- Management must ensure that all workers have access to dedicated onsite supervision at all times.
- All staff wearing non-medical masks are aware of the risks and limitations of the face covering they have chosen to wear or have been provided to protect against the transmission of COVID-19. See SRS website for further information.

12. Work from Home/Remote Work
Detail how/which workers can/will continue to work from home (WFH); this is required where it is feasible.

- All work that can be done off campus must continue to be done off campus. Exceptions may be considered for cases where personnel do not have the possibility to work from home.
- Essential facility and research support activities including Building Operations, Energy and Water Services, and other service personnel.
- Approved staff, researchers, students, and others who have been granted pre-approved access to support the research and students on site.
- Teaching-stream faculty and research-stream faculty who are teaching during Stages 1 and 2 and have conditions at home which make it difficult to provide classes, can apply to use their office or studio space for lectures and remote learning activities.
- Where exemptions have been given for a faculty member/administrative personnel to access his or her private office, they must adhere to occupancy restrictions during Phase 1 or Stage 2.
- Essential research activities which have been listed on an approved research curtailment exemption or those approved and participating in Stages 1 or 2 of the research resumption plan.
- Individual faculty members will be responsible for developing return-to-on-campus plans for their own research spaces. These will be reviewed and approved by the LFS RRPC. Prioritization of research personnel within an individual PI's laboratory will be determined by the PI (based on the guidance below) and reviewed/approved by the LFS RRPC.

**HIGH (Stage 1 June/July)**
- Graduate students within 6 months of the completion of their programs who require access to a research lab on campus.
- Researchers with existing research curtailment exemptions granted for their programs-including faculty, graduate students, lab managers, and technicians.
- Researchers who have work which is flexible/short-term, and time sensitive and may be put back on hold if COVID-19 has a resurgence and research must be curtailed again.
- Researchers whose trainee funding is due to terminate imminently, with no confirmed extension.
- Staff, faculty, and graduate students who are unable to work from home due to extenuating circumstances (e.g. child needs, lack of resources and/or space).

**MODERATE (Stage 2 Planned, August)**
- Graduate students who are 6 months or more from the completion of their programs who require access to a research lab on campus to conduct research laboratory activities.
- Staff, faculty, and graduate students whose work-at-home environment is less-than-ideal.
- NSERC USRA recipients.
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<th>13. Work Schedule Changes/Creation of Work Pods or Crews or Cohorts</th>
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<td>For those required/wanting to resume work at UBC, detail how you are able to reschedule workers (e.g. shifted start/end times) in order to limit contact intensity; describe how you may group employees semi-permanently to limit exposure, where necessary.</td>
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<td>Shared facilities, areas that contain laboratory equipment, or services that typically serve multiple users, require one common plan signed off by all PIs to ensure equitable and accurate scheduling. Plans for shared use facilities should be drawn up in a discussion that includes all the faculty members who use such facilities. Safe work practices, such as the scheduling for services, and access to equipment, will be used to restrict the number of personnel in the facility at any one time to ensure 2-m distancing can be established. Safety orientations to trainees for procedures of using equipment (e.g. sanitization after use) must be given by laboratory managers and considered mandatory for laboratory use. In Stage 2 of Resumption, a booking calendar will be implemented for shared facilities in order to maintain proper occupancy levels while providing access to more users in a safe and equitable manner.</td>
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<td>Weekend scheduled access in Stage 2, although discouraged, will be reviewed on a case by case basis by the LFS RRPC and must include a cleaning and sanitation plan.</td>
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<th>14. Spatial Analysis: Occupancy limits, floor space, and traffic flows</th>
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<td>Describe or use UBC building keyplans (or do both, where appropriate) to identify and list the rooms and maximum occupancy for each workspace/area, explaining your methodology for determining occupancy.</td>
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<td>Laboratory and occupancy limits are detailed in Appendix A. Occupancy limits will also be posted on the door of each room by the PI or administrative staff of the room.</td>
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<th>UBC-Managed General Teaching Spaces:</th>
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<td>• Before entering one of the UBC-managed classrooms, Faculty of Land and Food Services personnel must read the COVID-19 Safety Plan for General Teaching Spaces.</td>
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<th>15. Accommodations to maintain 2 metre distance</th>
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<td>Please detail what accommodations/changes you have made to ensure employees can successfully follow the rule of distancing at least 2 metres from another employee while working.</td>
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Common Spaces in LFS (ie: lunchrooms, lounges, study space, admin, teaching spaces, bathrooms, elevators)

- Due to the size of the washroom space, single occupancy measures will be in place unless otherwise noted. Where possible, doors to multi-person washrooms should be propped open to minimize contact with high touch surfaces and to maximize airflow.
- Busy or narrow stairwells must be marked for ascending or descending between floors. (This does not apply in an emergency, such as a fire).
- Elevators should only be used for heavy loads and accessibility needs; limited to either 1 or 2 occupants (based on elevator size). Signage will detail occupancy limits.
- Main offices may be open where necessary to support research, but the number of people working should be limited with physical distancing. Rooms should be closed to only allow
access from one point, such as the front counter. This area should have clear plastic shields and hand sanitizer available.

- When common office machines are used, they must be wiped down by the user with disinfectant prior to, and following use.
- In Stages 1 and 2, meeting rooms are closed. Consideration will be made for special situations and where distancing can be maintained.
- Lunch rooms will be closed and designated eating areas will be assigned in both MCML(Agora Café/318) and FNH (FNH373). Signage and space use guidelines will be posted in these areas. Seating will be limited to ensure a physical distancing of 2 meters can be accommodated. (Some common use appliances (ie Microwaves) will be available and must be sanitized with the supplied disinfectant before and after use)
- Graduate student study spaces are closed in Stage 1. Stage 2 special access will be managed by the online booking system with limited set seating based on occupancy and distancing requirements.
- All Faculty, staff and students in LFS will follow the requirements around mask-wearing described in https://srs.ubc.ca/covid-19/health-safety-covid-19/non-medical-masks/ and https://srs.ubc.ca/files/2020/06/4.-COVID-19-Campus-Rules.pdf . Further details on the mandatory mask policy can be found in section 6 of this document.

16. Transportation

Detail how you are able to (or not) apply UBC’s COVID-19 vehicle usage guidelines to the proposed operational model - if you cannot apply these guidelines, please describe alternative control measures

LFS has a total of 4 vehicles

- Users are encouraged to walk whenever possible.
- If possible, assign the same vehicle to the same person on consecutive days.
- If feasible, remove the vehicle from the rotation for 72 hours between users.
- Only one person will be permitted per vehicle in accordance with this guidance: UBC Employees COVID-19 Use of Shared UBC Vehicles guidance document (Exceptions can be made for the Dodge Caravan as it is large enough to maintain distancing).

17. Worker Screening

Describe how you will screen workers: 1) exhibiting symptoms of the common cold, influenza or gastrointestinal; 2) to ensure self-isolation if returning to Canada from international travel; and 3) to ensure self-isolation if clinical or confirmed COVID-19 case in household or as medically advised

Throughout Stages 1 and 2, access to LFS buildings will be restricted in order to maintain the health and safety of the community, and to maintain building occupancy at an acceptable level. Limited building access points will be noted in intermediate plans. During Stage 1 and Stage 2, LFS will utilize an online check in/out system to track usage to research buildings and allow for contact tracing if required. During this procedure the user will be asked the following:

- Name
- Main Office/Lab/Work Location
Other Access Areas
Duration of stay
Ensure Covid-19 Self-Assessment Performed (https://bc.thrive.health/)

Check in (QR code posted at entrances): https://ubc.ca1.qualtrics.com/jfe/form/SV_bjdyCvEwfj4jUWV
Check out (QR code posted at entrances): https://ubc.ca1.qualtrics.com/jfe/form/SV_0qWXlFJet4Oq0jX

Those who have permission to access the sites are strongly encouraged to follow BC Centre for Disease Control guidelines on self-isolation and self-monitoring. Anyone who is displaying potential COVID-19 symptoms (frequent coughing, frequent sneezing, or fever) will be asked to contact 811 and stay home following self-isolating protocols.

If any faculty, staff, and student, who have returned to work on campus, experience symptoms, and are clinically tested positive, they should immediately alert the LFS Research Resumption and Planning Committee at lfs-restart@lists.ubc.ca to ensure proper actions can be taken. The individual should continue to self-isolate as advised by Healthline at 811.

If any faculty, staff and student, who have returned to work on campus, experience symptoms, and are clinically tested negative, they should follow guidelines provided by Healthline at 811. If they were told it is safe to return to work, we recommend that the individual wears face covering for another work week as an extra precautionary measure.

18. Prohibited Worker Tracking
Describe how you will track and communicate with workers who meet categories above for worker screenings

The PAT (Personnel Absence Tracker), along with the LFS Check in/out procedure, will be utilized to track any workers who cannot attend work due to one or more of the three categories of restriction (as defined by WorkSafeBC).

Section #4 – Engineering Controls

19. Cleaning and Hygiene
Detail your cleaning and hygiene plan, including identification for hand-washing stations and the cleaning regimen required to be completed by your departmental staff (i.e. non-Building Operations) for common areas/surfaces

- UBC custodial standards will apply. Custodial crews will clean buildings outside of research hours (after 6 PM).
- All shared equipment must be cleaned and sanitized before and after use.
- Disinfectant will be provided in shared equipment situations (i.e: vehicles, copiers, designated eating areas).
- Personnel must wash their hands regularly and avoid contact with one another.
- Hand sanitizer stations will be provided at the entrances to the buildings.
- Common surfaces (e.g., fridge handles, solvent containers, mice on lab computers) should be wiped regularly with disinfectant. Supplies should be made available by PIs and units so that this disinfection can be done by users after use.
• All individual/child plans should outline cleaning and sanitation plans for shared equipment.

20. Equipment Removal/Sanitation
Detail your appropriate removal of unnecessary tools/equipment/access to areas and/or adequate sanitation for items that must be shared that may elevate risk of transmission, such as coffee makers, kettles, shared dishes and utensils.

• In Stage 1 of return, all on-campus food preparation is not permitted, unless expressly approved by the LFS RRPC. In Stage 2, food preparation will not be encouraged, but it will not be expressly forbidden. (Cleaning and sanitizing supplies will be made available)
• Cleaning schedules must be generated by PIs or office administrators for all high-touch items, such as laboratory equipment.

21. Partitions or Plexiglass installation
Describe any inclusion of physical barriers to be used at public-facing or point-of-service areas
All “front facing” areas (ie: Reception, finance) are to have Plexiglas partitions to limit exposure.

Section #5 – Administrative Controls

22. Communication Strategy for Employees
Describe how you have or will communicate the risk of exposure to COVID-19 in the workplace to your employee, the conduct expectations for the employee’s physical return to work around personal hygiene (including use of non-medical masks), the familiarization to contents of this plan, including how employees may raise concerns and how you will address these, and how you will document all of this information exchange.

This plan will be distributed to the LFS JOHSC and applicable Local Safety Teams for review. Not only will this give the worker representatives on the committees a chance to preview the document, but it will give them the opportunity to provide further suggestions for improvement. Similarly, all plans (Parent, Intermediate & Child) under LFS will be made available to the JOHSC through Workspace for review and discussion.

This plan will also be distributed widely through the “LFS Today” newsletter email and circulated through LFS Town Hall’s and program meetings to ensure supervisors understand their roles and responsibilities. The plan will also be circulated via building mailing lists in the faculty to ensure each individual working at LFS will receive the document.

Communication of Worker’s Concerns:

- When an employee is concerned about any of these policies, they should follow the standard WorkSafeBC reporting guidelines (See Right to Refuse Unsafe Work policy).
- Worker may contact their worker representative on the LFS JOHSC to express their concerns.
- Employees will be able to also make anonymous comments/suggestions and raise concerns by using the LFS Resumption Open Feedback Channel. This will be monitored by the LFS RRPC with concerns will be treated discreetly.

23. Training Strategy for Employees
Detail how you will mandate, track and confirm that all employees successfully complete the [Preventing COVID-19 Infection in the Workplace](https://example.com) online training; further detail how you will confirm employee orientation to your specific safety plan.

- All employees will be required to complete UBC’s ‘Preventing COVID-19 Infection in the Workplace’ online training module. Supervisors will be responsible for tracking staff completion and site-specific training through the [LFS Training Record Management System](https://example.com). Staff training is to be outlined in the PI or office admin site-specific plans.

- New faculty, staff and students who wish to conduct work in LFS facilities will be required to complete all mandatory training in accordance with the UBC Guidelines, and the site/equipment specific training, prior to final approval by the LFS RRPC. Training activities of these individuals will be monitored through the [LFS Training Record Management System](https://example.com) to ensure all safety requirements are met.

- With the decreased numbers of people on-site, safety training and information will be a critical part of Stage 1 and Stage 2 resumption.

- Users must complete all of the UBC and LFS mandatory safety training prior to working in wet labs and administrative spaces during Stage 1 and Stage 2.

- Users listed in lab plans and who will have access, will be required to have their up-to-date training certificates loaded in the LFS Training Record Management System.

- All users will be expected to fully understand their responsibilities and read the Safety and lab Plans (Parent, Intermediate, and Child) prior to starting work.

### 24. Signage
Detail the type of signage you will utilize and how it will be placed (e.g. floor decals denoting one-way walkways and doors)

**Entrances**
- Restricted access to the building for approved work or research
- Sign-in instructions using the Qualtrics survey
- Proper social distancing protocols
- Ensure you wash your hands frequently and sanitize work surfaces
- QR codes for Qualtrics Check In/Check out procedure
- Non-medical mask requirements

**Elevators**
- COVID-19 Elevator Policy
- Only use the elevator for moving large equipment or if you are unable to use the stairs
- Only one person is allowed in the elevator at a time (unless otherwise posted)
- “Wait here” floor decal

**Washroom**
- COVID-19 Bathroom Policy
- Occupancy maximum posted on the door
- Signage to limit use of specific stalls/sinks in order to maintain physical distancing
- Handwashing guides posted in the bathrooms
- “Wait here” floor decal

**Copier rooms**
- Occupancy maximum posted on the door
• Use sanitation spray and paper towel on the copier after use
• “Wait here” floor decal

Lunch rooms
• Notice of closure

Directional guides/Traffic flow
• Tape markings on the floor to show a direction of traffic within the building including stairwells

Shared Offices
• Occupancy maximum posted on the door
• Users will be asked to use the LFS intranet booking system to schedule a use of the space to ensure occupancy limit is respected.
• Users are asked to occupy only their assigned desk space.
• Do not occupy the space for longer than needed.

Labs
• Each lab approved for working under Phase 1 will post their schedule and signed Stage 1 VPRI Access Agreement. In Stage 2 of Resumption, each lab should post a new Access Agreement, if changes have been proposed and approved by the LFS Research Resumption and Planning Committee.

25. Emergency Procedures
Recognizing limitations on staffing that may affect execution of emergency procedures, detail your strategy to amend your emergency response plan procedures during COVID-19. Also describe your approach to handling potential COVID-19 incidents

LFS will maintain an operations staff member in the facilities daily. Through the pre-approved list of occupants and mandatory check in/out procedures, an up-to-date list of current occupants will be available to assist and direct first responders in the event of an emergency. Part of individual safety plans will be the requirement for researchers to ensure users have full understanding of specific Building Emergency Response Plans (BERP) and the emergency evacuation protocols. BERPs within the Faculty of LFS have been updated to accommodate the reduced staffing levels. When the designated Fire Wardens are not scheduled to work, all ‘Responsible Persons’ will be certified Fire Wardens and will be responsible for BERP protocols. A comprehensive document that provides safety and emergency contacts as well as an emergency response plan must be publicly available both online and as a hard copy. Amended BERPs will be provided, where necessary, as part of the PI and office administration site-specific safety planning.

Call emergency response in case of urgent medical or safety situations:
• Occupational First Aid (Vancouver Campus) 604-822-4444
• Hazardous Material Response (Vancouver Fire & Rescue Services) 911
• Campus Security (For an Emergency call 911) 604-822-2222
• Fire, Police, or Ambulance: 911
• For individuals presenting COVID-19-like symptoms, the direction to employees is to call 811 and follow the directions of HealthLink BC
• Suspected positive incidents are to be reported to the Supervisor. Further incident reporting information can be found on the SRS webpage
Describe how to monitor your workplace and update your plans as needed; detail how employees can raise safety concerns (e.g. via the JOHSC or Supervisor) - plan must remain valid and updated for next 12-18 months.

LFS Operations will monitor the resumption plan weekly to note any issues arising, and will forward these to the appropriate Local Safety Teams (LST). As we progress through the resumption stages, monthly review of the policies and procedures will be added to the LST agendas with all feedback, changes and suggestions forwarded to the LFS JOHSC for discussion, and for the purpose of monitoring the effectiveness of the plan.

Employee feedback on this plan can be sent directly to their Supervisor, to their worker representative on the LFS JOHSC, or confidentially to the LFS Resumption Open Feedback Channel.

27. Addressing Risks from Previous Closure
Describe how you will address the following since the closure: staff changes/turnover; worker roles change; any new necessary training (e.g. new protocols); and training on new equipment.

- Training of new research protocols is strictly limited to situations where physically distancing can be maintained. This assessment will be up to PIs.
- Changes to worker roles during Stages 1 and 2 of resumption is not anticipated. If, however, a worker role change becomes necessary for continued operation, all LFS mandatory training will be required prior to on campus start date.

Section #6 – Personal Protective Equipment (PPE)

28. Personal Protective Equipment
Describe what appropriate PPE you will utilize and how you will/continue to procure the PPE.
- Users carrying out tasks requiring PPE, including respirators, will continue to use the appropriate equipment, as per the relevant safe working procedure.
- Hand sanitizer stations are placed at all of the entrances to both FNH and MCML.
- Effective September 16, 2020 UBC implemented a policy whereby students, faculty, staff and visitors are required to wear non-medical masks in common indoor spaces on campus. As physical distancing cannot be maintained in our workspace, non-medical masks must be worn at all times unless you are exempt as outlined in the COVID-19 Campus Safety Rules.
- Non-medical masks are not a replacement for social distancing protocols
- User who require a mask can be provided one by LFS Operations
- Failure to comply with the mandatory mask policy and the other UBC COVID-19 Campus Rules could result in restricted access.
- Individuals with a medical conditions or disabilities that inhibits their ability to wear a mask, are exempt from the mandatory mask policy.

Exemptions to the mandatory mask policy:
- **Office Spaces:**
  - Non-medical masks are not required when working in a sole occupant office or enclosed room
  - Individually assigned cubicles in open concept workspaces have been designated to ensure they are 2m apart or have appropriate physical barriers. Therefore, while occupying an assigned workspace, users have the option to remove their non-medical mask when seated or while engaged in activities where the physical distancing requirement is met.
- **General Teaching Spaces:**
  - Classrooms capacities have been reduced so that designated seats are 2m apart. Therefore, while in classrooms, students and other classroom users have the option to remove their non-medical mask when seated in designated seats, or while engaged in activities in a classroom where the physical distancing requirement is met.
  - Faculty and instructors are not required to wear a non-medical mask in classrooms while physically distanced (2m) from students and other classroom users
  - Non-medical masks must be worn when travelling through common areas, entering and exiting classrooms, moving to and from seats and when 2m physical distancing cannot be maintained
- **Eating/Break Spaces:**
  - Non-medical masks are not required when seated 2 m apart while eating or drinking during a break. The maximum capacity for the space must not be exceeded.
Section #7 - Acknowledgement

29. Acknowledgement
Plan must demonstrate approval by Administrative Head of Unit, confirming: 1) the Safety Plan will be shared with staff and how; 2) staff will acknowledged receipt and will comply with the Safety Plan.

The following must be signed by the Associate Dean of Research and the Dean of LFS to acknowledge that this plan will be shared with the various programs and administrative heads, along with being broadly distributed to the LFS community through the various methods mentioned in the plan including the LFS COVID-19 re-occupancy page.

<table>
<thead>
<tr>
<th>Date</th>
<th>July 31, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Dr Rickey Yada</td>
</tr>
<tr>
<td>Title</td>
<td>LFS Dean</td>
</tr>
</tbody>
</table>

Signature:

Date: July 31, 2020
Name: Dr David Kitts
Title: Associate Dean of Research

Signature:
Appendix

Appendix A - Spatial plans, Traffic Flows & Occupancy limits of research/shared spaces
Appendix B - LFS Resumption Planning Document (Including Stage 2 revision memo)
Appendix C – LFS Intermediate Covid Safety Plans

H.R. Macmillan:

Total SqM: 13,756.68

Total SqM Wet lab research space: 1,681.05

Total SqM Shared lab research space: 8.5

Occupancy of building before COVID-19: 170 faculty, staff, and graduate students

Criteria for Assessment of Maximum MCML Lab Occupancy based on Distancing and Hygiene Considerations for each Lab Worker (see Table)

- Worker must be able to work independently in a space (work bench or room) while always having 2 m (6 ft.) separation from any other person.
- Worker must have access to their own sink and cleaning / sanitizing solutions for washing glassware/hardware and their hands to maintain hygiene.
- Worker must have the ability to move around to the other side of their lab bench to gather items or enter a buffer zone to allow the passage of another lab worker.
- Worker must have the ability to use common areas/equipment one lab worker at a time (accessibility to instruments, solvent cabinets, fume hoods, Bio-Safety cabinets, autoclaves, etc.).
- Worker must have space to enter and exit the lab and move through the adjacent corridors and hallways / staircases without creating "crowding" effect.
MCML Ground Floor:
MCML First Floor:
MCML Second Floor:
### Stage 1 / Stage 2 Resumption in MCML (Laboratories):

<table>
<thead>
<tr>
<th>MCML Lab Room#</th>
<th>Description</th>
<th>Stage 1 Max Occupancy</th>
<th>Stage 2 Max Occupancy</th>
<th>Maximum Capacity</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Dr. Black / Biometeorology - (Workshop)</td>
<td>1</td>
<td>1</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>48A+B</td>
<td>Dr. Smukler / Soil Science - (Soil prep and storage)</td>
<td>2</td>
<td>2</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>112/102</td>
<td>Dr. Lavkulich / Soil Science - (Chemical/ Biological lab)</td>
<td>3</td>
<td>6</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>118</td>
<td>Dr. Black Dr. Johnson / Biometeorology</td>
<td>2</td>
<td>3</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>120</td>
<td>Dr. Lavkulich / Soil Science - (Chemical/ Biological lab)</td>
<td>3</td>
<td>4</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>130</td>
<td>Dr. Black / Biometeorology - (Equipment testing lab)</td>
<td>3</td>
<td>3</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>136</td>
<td>Dr. Black / Biometeorology - (Fabrication lab)</td>
<td>3</td>
<td>4</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>144/148</td>
<td>Dr. Smukler Dr. Krzic / Soil Science - (Soil prep and storage)</td>
<td>3</td>
<td>6</td>
<td>19</td>
<td></td>
</tr>
<tr>
<td>202 (A,B)</td>
<td>Dr. Smukler / Soil Science - (Chemical/ Biological lab)</td>
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<td>4</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>214 (A-F)</td>
<td>Dr. Brar / Plant Science - (Chemical/ Biological lab)</td>
<td>2</td>
<td>3</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>218</td>
<td>Plant Science - Shared lab space</td>
<td>2</td>
<td>3</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>218(B-G)</td>
<td>Dr. Carrillo / Plant Science - Growth rooms/Equipment</td>
<td>1</td>
<td>2</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>220D</td>
<td>Dr. Jovel / Plant Science - (Chemical/ Biological lab)</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>302 (A-D)</td>
<td>Dr. Jovel / Plant Science - (Chemical/ Biological lab)</td>
<td>3</td>
<td>4</td>
<td>20</td>
<td>Dr Knipfer - Sept</td>
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<tr>
<td>308 (A-C)/318A</td>
<td>Dr. Riseman / Plant Science - (Chemical/ Biological lab)</td>
<td>2</td>
<td>4</td>
<td>19</td>
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<tr>
<td>320</td>
<td>Dr. Upadhyaya / Plant Science - (Chemical/ Biological lab)</td>
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<td>3</td>
<td>10</td>
<td>Dr Sargent – Sept</td>
</tr>
<tr>
<td>328/332A/332</td>
<td>Dr. Carrillo / Plant Science - (Chemical/ Biological lab)</td>
<td>4</td>
<td>6</td>
<td>27</td>
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</tr>
</tbody>
</table>

**Totals:** 40 59 239
### Stage 1 / Stage 2 Resumption in MCML (Shared Spaces):

<table>
<thead>
<tr>
<th>MCML Lab Room#</th>
<th>Description</th>
<th>Stage 1 Max Suggested Occupancy</th>
<th>Stage 2 Max Suggested Occupancy</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>66</td>
<td>Students Lounge Space</td>
<td>Closed</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>124</td>
<td>Graduate students office</td>
<td>Closed</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>154</td>
<td>Graduate students office</td>
<td>Closed</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>170</td>
<td>Shared office</td>
<td>2</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>170A</td>
<td>Open meeting space</td>
<td>Closed</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>180 (B,C,D,E,F)</td>
<td>Open meeting space with internal shared offices</td>
<td>NA</td>
<td>5</td>
<td>1 per sub-office/ Meeting space closed</td>
</tr>
<tr>
<td>190 (A,B,C,D,E)</td>
<td>Open office space with internal shared offices</td>
<td>NA</td>
<td>7</td>
<td>1 per sub-office/ 2 in open office</td>
</tr>
<tr>
<td>192</td>
<td>Computer Lab/ Recording studio</td>
<td>Closed</td>
<td>6</td>
<td>Lecture recording</td>
</tr>
<tr>
<td>194</td>
<td>Computer lab</td>
<td>Closed</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>221</td>
<td>Shared office</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>233</td>
<td>Shared office</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>248</td>
<td>Open office</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>254</td>
<td>Open office</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>266</td>
<td>Open Studio</td>
<td>Closed</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>318D</td>
<td>Student lounge area</td>
<td>Closed</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>318J</td>
<td>Graduate student office</td>
<td>Closed</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>321</td>
<td>Shared office</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>336</td>
<td>Shared office</td>
<td>Closed</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>344J</td>
<td>Shared office</td>
<td>Closed</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>348</td>
<td>Shared office</td>
<td>Closed</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>352</td>
<td>Shared office</td>
<td>Closed</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>366</td>
<td>Computer lab/Studio Space</td>
<td>Closed</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td></td>
<td><strong>10</strong></td>
<td><strong>57</strong></td>
<td></td>
</tr>
</tbody>
</table>
Food, Nutrition and Health Building:
Total SqM: 5,916.87

Total SqM Wet lab research space: 1198.64

Total SqM Shared lab research space: 538.75

Occupancy of building before COVID-19: 121 faculty, staff, and graduate students

Criteria for Assessment of Maximum FNH Lab Occupancy based on Distancing and Hygiene Considerations for each Lab Worker (see Table below):

- Workers must be able to work independently in a space (work bench) while always having 2 m (6 ft.) separation from any other person.
- Workers must have access to their own sink and cleaning/sanitizing solutions for washing glassware/hardware and their hands to maintain hygiene.
- Workers must have the ability to move around to the other side of their lab bench to gather items or enter a buffer zone to allow the passage of another lab worker.
- Workers must have the ability to use common areas/equipment one lab worker at a time (accessibility to instruments, solvent cabinets, fume hoods, Bio Safety Cabinets, autoclaves, etc.).
- Workers must have the space to enter and exit the lab and move through the adjacent corridors and hallways/staircases without creating a "crowding" effect.
- It will be the responsibility of PI to plan and monitor the workflow in the lab on any given day, and the responsibility of the lab personnel to monitor and manage movement around the building. This includes common or shared spaces, to be consistent with the aforementioned 2 m (6 ft.) separation.
- Research staff are to be encouraged to take laboratory breaks and their lunch times outdoors when the weather is conducive to do so.
- If lunch rooms (e.g. FNH mezzanine/foyer area) are to be designated, they will be regarded as common areas and managed by building managers. Signage and space use guidelines will be posted in these areas. Microwave ovens, kettles will be removed. Seating space and table arrangements will be limited to ensure a physical distancing of 2 meters between users can be accommodated.
FNH Basement Floor:
FNH Second Floor:
FNH Third Floor:
## Stage 1 / Stage 2 Resumption in FNH (Laboratories):

<table>
<thead>
<tr>
<th>FNH Lab Room#</th>
<th>Description</th>
<th>Stage 1 Max Suggested Occupancy</th>
<th>Stage 2 Max Suggested Occupancy</th>
<th>Maximum Capacity</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>130</td>
<td>Culinary teaching</td>
<td>4</td>
<td>5</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>140</td>
<td>Sensory evaluation</td>
<td>2</td>
<td>3</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>150</td>
<td>Dr. Stefanska (Chemical/ Biological), Dr. Rickey Yada</td>
<td>2</td>
<td>3</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>160</td>
<td>Shared Bookable Space (Clinical)</td>
<td>2</td>
<td>3</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>190*</td>
<td>Shared Space (Food) - Dr. Anubhav Singh, Dr. John Frostad, and others</td>
<td>3</td>
<td>3</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>192</td>
<td>Shared Space (Food) - Dr. Anubhav Singh, Dr. John Frostad, and others</td>
<td>1</td>
<td>2</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>207</td>
<td>Dr. Vivien Measday</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>250</td>
<td>Dr. Yvonne Lammers, Dr. Crystal Karakochuck</td>
<td>3</td>
<td>4</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>260</td>
<td>Dr. Xiaolan Lu, Dr. Siyun Wang (Chemical/ Biological)</td>
<td>3</td>
<td>4</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>290</td>
<td>Dr. Anubhav Singh, Dr. Xiaolan Lu (Chemical/ Biological), and others</td>
<td>3</td>
<td>4</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>314</td>
<td>Shared Space (Chemical)-FNH Dept. (Peter Hoffman)</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>315</td>
<td>Wine Research Center Analytical (Chemical) - Lina Madilao</td>
<td>1</td>
<td>1</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>316</td>
<td>Shared Space (Chemical)-FNH Dept. (Peter Hoffman)</td>
<td>1</td>
<td>2</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>330</td>
<td>Dr. Simone Castellarin - (Chemical/ Biological) WRC</td>
<td>3</td>
<td>4</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>340</td>
<td>Dr. Derek Dee - (Chemical/ Biological)</td>
<td>2</td>
<td>3</td>
<td>12</td>
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</tr>
<tr>
<td>360</td>
<td>Dr. Vivien Measday, and others - (Chemical/ Biological) WRC</td>
<td>3</td>
<td>4</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>370</td>
<td>Shared Space - FNH water, and WRC autoclave, washer</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td></td>
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<tr>
<td>390</td>
<td>Dr. Kitts, Dr. Scaman, others</td>
<td>3</td>
<td>4</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

**Totals:** 39  53  211
### Stage 1 / Stage 2 Resumption in FNH (Shared Spaces):

<table>
<thead>
<tr>
<th>MCML Lab Room#</th>
<th>Description</th>
<th>Stage 1 Max Suggested Occupancy</th>
<th>Stage 2 Max Suggested Occupancy</th>
<th>Maximum Capacity</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Open study area</td>
<td>Closed</td>
<td>Closed</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>110</td>
<td>Lunch area</td>
<td>Closed</td>
<td>Closed</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>110A</td>
<td>Office</td>
<td>Closed</td>
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<td>1</td>
<td></td>
</tr>
<tr>
<td>110B</td>
<td>Office</td>
<td>Closed</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>110C</td>
<td>Grad students office</td>
<td>2</td>
<td>3</td>
<td>9</td>
<td>Must not be at adjacent desks</td>
</tr>
<tr>
<td>120</td>
<td>Grad students office</td>
<td>3</td>
<td>4</td>
<td>17</td>
<td>Must not be at adjacent desks</td>
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<tr>
<td>170</td>
<td>Shared office</td>
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<td>1</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>175</td>
<td>Open study area</td>
<td>Closed</td>
<td>Closed</td>
<td>6</td>
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<tr>
<td>200</td>
<td>Lunch area</td>
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<td>15</td>
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<td>Grad students office</td>
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Appendix B: LFS Resumption Planning Documents

Phase 1 LFS Research Resumption Planning Document, May 2020
Stage 2 LFS Supplementary Memo for Resumption, draft July 2020 (link to be updated once approved).

Appendix C: Intermediate Covid Safety Plans

- Food Nutrition & Health Covid Safety Plan (Intermediate Plan)
- UBC Farm Covid Safety Plan (Intermediate Plan)
- Dairy Research and Education Centre Covid Safety Plan (Intermediate Plan)